



# GENERAL CLEANING TIPS

## SURFACES

**Wood Tops** can be cleaned with any non-abrasive cleaner such as Windex® or Formula 409®. A non-abrasive liquid cleaner such as a wax polish may also be used. As with any wood surface, water spills should be wiped off immediately. Do not use bleach or a bleach-water solution to clean the tabletop as this will damage the finish. Wood surfaces should not be subjected to extreme temperatures or moisture and should not be exposed to bright sunlight.

**Laminate Tops** can be cleaned with any non-abrasive cleaner such as Windex® or Formula 409® and a damp cloth. Apply self-cleaning wax every three months. Additional cleaning information may be available from the specific manufacturer. Please contact us if you need assistance or have questions.

## FINISHES

**Metal Finishes:** Brush the surface with a soft bristled dry brush to remove dirt. For smooth powder coats, wipe with a damp cloth. Use soap and water for stubborn stains. Clean chrome with an automotive chrome cleaner to maintain a bright finish. Use a rust-inhibiting chrome spray paint to touch up any area of finish which has been damaged. Clean aluminum using a soft cloth with water or mild soap. If the finish is chipped, a touch up paint should be used to prevent further chipping and corrosion. Remove dirt from textured powder coat or hammer tone finishes by brushing with a soft bristle dry brush.

**Vinyl Upholstery:** Clean with a mild soap and water, remembering to rinse with water and dry. Quickly remove any spills, as some stains may become permanent if allowed to set. Additional cleaning information may be available from the specific vinyl manufacturers. Do not clean with other cleaning solutions such as solvent, bleach or abrasive based cleaners, as this may void manufacturer's warranty.

**Fabric Upholstery:** Dirt and crumbs can be gently brushed or vacuumed off the surface of the fabric. Gently clean with a mild soap and water solution. Additional cleaning information may be available from the specific vinyl manufacturers. Do not clean with other cleaning solutions such as solvent, bleach or abrasive based cleaners, as this may void manufacturer's warranty.

**PLEASE CONTACT US IF YOU NEED ASSISTANCE OR HAVE QUESTIONS.**